

7320 Westminster Hwy. Richmond, BC V6X 1A Tel: 604-273-1745

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Why Choose Century 21 as Your Rental Property Management Company?

Established & Recognized Brand in the Real Estate Industry

- Let our brand power work for you and trust that we will always be around to provide you with your property management needs.
- Century 21 Prudential Estates (RMD) Ltd. was established in 1954 and is Canada's oldest Century 21 franchise still in operation.



Professional Service at an Affordable Rate

- We provide full-service rental management for 10% of the monthly rent or a minimum of \$125.00 per month.
 - For example: a property rents for \$1000.00 per month, our monthly management fee would be \$125.00 + GST. A property that rents for \$1400.00 per month, our monthly management fee would be \$140.00 + GST.
- Our professional service will assist in placing qualified and quality tenants in your investment property.

Experienced, Knowledgeable & Local Rental Experts

- Whether you are looking to rent out your 4 bedroom house or 1 bedroom condo, we have someone to provide you with exceptional service.
- We manage rental properties across the Greater Vancouver and Fraser Valley.

Extraordinary Marketing

- We will create a webpage for your rental property with 21 high quality photos, a map of surrounding area, and highlights of your property's features at no additional cost.
- We will advertise in local and online classifieds and arrange all showings with prospective tenants.

Access to Qualified Trades

Having your rental property well-maintained and in top shape when showing it to prospective
tenants will help get your property rented quicker and for a higher monthly rate. With Century 21's
experience in the real estate industry we have access to qualified and reliable trades people to
ensure your property is maintained to the highest standard and maintains its value.

"Professional and quality service in every customer contact"



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The Rental Management Process

1. View Rental Property & Obtain Property Information

- The Rental Manager will arrange a meeting to view the rental property and will obtain the required information, such as number of bedrooms, number of bathrooms, square footage, quality and condition of property, and may suggest items that could increase the marketability of your investment property.
- The Rental Manager may take pictures of the rental property during the first visit or may wait until certain items are completed.

2. Complete Rental Property Management Agreement

 Together we will determine your needs and expectations, review and complete a Rental Property Management Agreement and other required documents (ID form, Designated Agency form).

3. Advertise & Show Rental Property

- The Rental Manager will begin advertising and marketing your property by creating a professional webpage and placing ads online or in print.
- The Rental Manager will arrange showings of your rental property with prospective tenants and promptly respond to any inquiries.

4. Tenant Selection & Tenancy Agreement

- The Rental Manager will evaluate prospective tenants on your behalf, by conducting credit and reference checks.
- The Rental Manager will complete a Tenancy Agreement on your behalf, with the tenant (a minimum term of 1 year is suggested).
- The Rental Manager will conduct a move-in and move-out inspection and abide by the requirements set under the Residential Tenancy Act.

5. Rental Income & Expenses

- The Rental Manager will collect the monthly rent on your behalf and have it deposited directly into your provided bank account (mid-month), less the monthly management fee and any expenses.
- We will provide you with monthly account statements with a list of income and disbursements.



Thank you for considering Century 21 Prudential Estates (RMD) Ltd. for your property management needs. We look forward to working with you as your professional Rental Management Agent.

Dependably yours,

Century 21 Prudential Estates (RMD) Ltd.

Rental Management Overview.docx